



Military and Naval Affairs

KATHY HOCHUL
Governor
Commander-in-Chief

RAYMOND F. SHIELDS, JR.
Major General
The Adjutant General

MNAG-TAG

27 OCT 2022

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Use of State Active Duty (SAD)

1. Applicability: This policy is applicable to all members assigned to the State's Organized Militia, including the Army National Guard, Air National Guard, Naval Militia, New York Guard, and all State and Federal employees of the Division of Military and Naval Affairs (DMNA) and Joint Force Headquarters-New York.
2. References:
 - a. New York Military Law § 6, (Ordering Organized Militia into State Service for Emergencies).
 - b. New York Military Law § 46, (State Active Duty for Assemblies, Annual Training and Other Duty).
3. The purpose of this memorandum is to provide policy on the use of SAD.
4. State Active Duty is authorized in accordance with the above references when approved by The Adjutant General. Approval must be obtained **prior** to performing SAD.
5. State Active Duty will not be used to augment a state employee's salary while in the performance of their job duties.
6. Full-time employees serving in functional positions related to mission support readiness are not authorized SAD during regular hours/day, except during emergencies and with the approval from the DMNA Chief of Staff, State or The Adjutant General, in consultation with the Deputy Secretary for Public Safety.

RAYMOND F. SHIELDS, JR.
Major General, NYARNG
The Adjutant General

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