



NEW YORK STATE  
DIVISION OF MILITARY AND NAVAL AFFAIRS  
**NEW YORK NAVAL MILITIA**  
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NYNMINST 5401.2  
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NEW YORK NAVAL MILITIA INSTRUCTION 5401.2

Subj: NEW YORK NAVAL MILITIA REGIONAL COMMANDS

Ref: (a) NYNMINST 1001.1 Administration Manual  
(b) NYNMINST 1410.1 Promotion Policy and Procedures

1. Purpose. This instruction promulgates organizational policy guidance for the New York Naval Militia (NYNM) Regional Commands.
2. Mission of Regional Commands. The mission of Regional Commands is to provide administrative oversight and training for NYNM personnel assigned to their respective regions.
3. Action. This instruction formally establishes three Regional Commands that geographically cover New York State. Regional Commands will be aligned with Joint Force Headquarters - New York (JFHQ-NY) Joint Task Force Areas of Operation.

a. The Regional Commands are:

(1) SOUTHERN COMMAND (SOUTHCOM). This command, previously known as Region I, encompasses the five boroughs of New York City, Long Island, Rockland County and Westchester County.

(a) Specific boroughs and counties comprising Southern Command include: Rockland, Westchester, Bronx, Kings (Brooklyn), New York (Manhattan), Queens, Richmond (Staten Island), Nassau, and Suffolk.

(b) Southern Command is aligned with Joint Task Forces 1 (City of New York) and 2 (Long Island).

(2) NORTHERN COMMAND (NORTHCOM). This command, previously known as Region II, encompasses the eastern part of the state, north of New York City.

(a) Specific counties comprising Northern Command include: Albany, Clinton, Columbia, Dutchess, Essex, Franklin, Fulton, Greene, Hamilton, Montgomery, Orange, Putnam, Rensselaer, Saratoga, Schenectady, Schoharie, St. Lawrence, Sullivan, Ulster, Warren, and Washington.

(b) Northern Command is aligned with Joint Task Forces 3 (Lower Hudson Valley) and 4 (Upper Hudson Valley).

(3) WESTERN COMMAND (WESTCOM). This command, previously known as Region III, encompasses the western part of the state, from the border with Pennsylvania to the Thousand Islands.

(a) Specific counties comprising Western Command include: Allegany, Broome, Cattaraugus, Cayuga, Chautauqua, Chemung, Chenango, Cortland, Delaware, Erie, Genesee, Herkimer, Jefferson, Keuka, Lewis, Livingston, Madison, Monroe, Niagara, Oneida, Onondaga, Ontario, Orleans, Oswego, Otsego, Schuyler, Steuben, Tioga, Tompkins, Wayne, Wyoming, and Yates.

(b) Western Command is aligned with Joint Task Forces 5 (Central New York) and 6 (Western New York).

b. Each Regional Command will have a Commander, appointed by Commander, New York Naval Militia. Regional Commanders are responsible for ensuring the provisions of reference (a) are carried out. Specific areas of responsibility include:

(1) Recruiting and recommending personnel from their region to fill specific staff positions identified below. Once identified by the regional commander, orders from NYNM headquarters will issued for personnel to fill the following billets.

- (a) Deputy Commander
- (b) Training Officer
- (c) Senior Enlisted Advisor
- (d) Joint Task Force Liaison Officers
- (e) Reserve Activity Liaison Officers
- (f) Reserve Unit Liaison Officers

(2) Maintaining an accurate recall roster of all personnel assigned. A recall shall be exercised quarterly and the results reported to the commander.

(3) Maintaining an effective and meaningful relationship or liaison with the assigned Joint Task Forces.

(a) Assigning a minimum of three liaison officers and other staff support to each Joint Task Force. Liaison

officers should receive the appropriate joint training, participate at least annually in joint exercises, and attend respective JTF meetings, training and conferences

(b) Routinely provide a resource database to each Joint Task Force, in order that the Task Force Commander may have visibility on New York Naval Militia assets available in their Area of Operation.

(c) Investigating opportunities to participate in Joint Task Force training and exercises **and** providing trained manpower in support of Joint Task Force exercises and/or The Adjutant General assigned missions.

(4) Ensuring that assigned personnel are current with all administrative requirements in accordance with references (a) and (b).

(5) Establishing and maintaining an effective and meaningful relationship with commanders and staff of each Navy, Marine Corps, and Coast Guard reserve activity located within their respective region.

(a) Maintaining an accurate and current database of reserve unit and reserve activity liaison officers and points of contact.

(b) Establishing a recruiting program to recruit reservists for the NYNM from their region.

(c) Determining opportunities for the NYNM to conduct coordinated training with reserve units in their AOR. Advise the Commander and Deputy Commander for Operations regarding these opportunities.

(6) Providing the commander and deputy commander via the program manager and Deputy Commander for Operations a quarterly update regarding the readiness of their command. Update should include at a minimum the following information:

- (a) Reserve Activity:
- Total number of NYNM members within their geographic region.
  - Number of new members recruited during the quarter.
  - Date and results of last quarterly recall exercise.
  - Other events conducted with reserve units.

(b) NYNM exercise and training events conducted within their AOR. Upcoming scheduled events for the following quarter.

(c) Joint Activity

- Number of liaison officers assigned to respective JTFs within their AOR.

- Joint Training or exercises conducted.

(d) Personnel Matters

(e) Other items of interest.



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